



**PLANNING & DEVELOPMENT SERVICES  
BUILDING & CODE REGULATIONS DIVISION**



## Marine Construction Checklist

Marine construction includes, but is not limited to, new construction, repair, or expansion of seawalls, bulkheads, revetments, riprap, docks, piers, wharfs, groins, and other marine structures including pile driving and dredging. When you submit your building permit application for any type of marine construction, you should use the following checklist to determine if your application submittal is complete. Only complete applications can be accepted for processing.

ITEM	HOW MANY?	COMMENTS
<b>Building Permit Application</b>	1	You must submit a completed building permit application, including all required information and enclosed forms. The application must be signed and notarized.
<b>Notice of Commencement</b>	1	A recorded Notice of Commencement for all construction with a value exceeding \$2,500 has to be submitted at time of building permit application.
<b>Construction Plans</b>	2 sets	All proposed construction must be accurately shown on the plans including but not limited to electrical wiring and plumbing. The minimum plot size for these plans is 18 by 24 inches - maximum size is 24 by 36 inches. Both sets must be signed and sealed by a Florida registered engineer or Architect. Please contact our Building Division at 772-462-1553 for more specific construction information.
<b>Army Corps of Engineers Permit or Exemption</b>	2	When you submit the building permit application you must either have a permit or <i>a permit exemption in writing</i> from the Army Corps of Engineers. For further information please contact the Army Corps of Engineers at 561-472-3504.
<b>Florida Department of Regulation (FDEP) Permit or Exemption</b>	2	When you submit the building permit application, you must either have a permit or <i>a permit exemption in writing</i> from the FDEP. For further information, please contact the FDEP at 772-398-2806 in Port St. Lucie, or 561-681-6600 in West Palm Beach.
<b>Subcontractor Summary and Subcontractor Agreement</b>	1 each	Electric and/or Plumbing (if applicable)

ITEM	HOW MANY?	COMMENTS
<b>Recorded Warranty Deed</b>	1	If the property has been purchased within the last six months, the property appraiser records may not be to date. In this case we must see a recorded warranty deed in your name to verify ownership of the property.
<b>South Florida Water Management District Permit or Exemption</b>	2	If the proposed construction is along the C-23, C-24, or C-25 Canals, you must present a permit or an exemption in writing from the South Florida Water Management District (SFWMD). For further information please contact SFWMD at 561-468-3989.
<b>Owner Builder Affidavit</b>	1	When the application is applied for under the owner/builder provisions of Chapter 489.103(7), F.S. the applicant for this building permit must personally appear to sign the appropriate affidavit.
<b>Vegetation Removal Permit</b>	1	Applies to all residential properties and commercial or industrial properties. When required, one completely filled out vegetation removal application must be submitted with the building permit application. Any questions please contact Environmental Resource Department at 772-462-2526.

## NOTES

- \* Additional information beyond the above check list may be required in order to ensure a complete review of your building permit application.
- \* All impact fees will have to be paid at the time of permit issuance.
- \* You are required to call for all inspections as indicated on your building permit and for a final inspection. • If you have any questions, you are encouraged to ask our staff in Code Compliance. Please call 772-462-1553 for further information.