

**Historical Designation / Change Application Supplement**

Refer to St Lucie County Land Development Code (LDC) Section 4.11.00  
and St. Lucie County Ordinance 10-003 for details

ST. LUCIE COUNTY HISTORIC COMMISSION  
CERTIFICATE OF APPROPRIATENESS APPLICATION  
HISTORIC DESIGNATION PROCESS APPLICATION  
CHANGES TO HISTORIC STRUCTURES OR SITE APPLICATIONS

**BUILDING AND SITE INFORMATION**

**TYPE OF DESIGNATION:**

- Petition of Owner(s)
- Directive of the Historical Commission
- Initiation by the Historical Commission
- Designation Report Attached

**CHANGES TO THE HISTORIC STRUCTURES OR SITES:**

Please indicate the type of work requested:

- New Addition       New Roof       Shutters       Rehabilitation
- Signage       New Construction       Demolition       Relocation
- Minor Alterations (please describe) \_\_\_\_\_
- Site Improvements (please describe) \_\_\_\_\_
- Other (please describe) \_\_\_\_\_

Please provide a detailed description of the proposed work to be performed:  
(Use additional paper if necessary)

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**CERTIFICATE OF APPROPRIATNESS**

Please indicate the type of work requested:

- Standard       Special
- New Addition       New Roof       Shutters       Rehabilitation
- Signage       New Construction       Demolition       Relocation
- Minor Alterations (please describe) \_\_\_\_\_
- Site Improvements (please describe) \_\_\_\_\_
- Other (please describe) \_\_\_\_\_

Please provide a detailed description of the proposed work to be performed:  
(Use additional paper if necessary)

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**VARIANCES**

Will the proposed work require a variance from the LDC?

- No     Yes, Code Section(s): \_\_\_\_\_

**DEMOLITION - APPLICATION REQUIREMENTS**

All applicants that come before the Historical Commission requesting authorization for demolition of historic structures are required to submit a historical survey of the property, which shall include a title search to the earliest historical records archived at the St. Lucie County Clerk of Courts, or an abstract of title of the property.

Please attach the following, if applicable to the project:

- One (1) original and fourteen (14) copies of the application.
- Fifteen (15) copies of the Site Plan with dimensions.
- Fifteen (15) sets in 11 x 17 format Architectural Drawings
  - Drawings should show all current and proposed floor plans and elevations, Fences, wall, and any other landscape features.
  - Drawings should indicate (call – out) materials to be used.
- Fifteen (15) sets of color photographs in 4 x 6 format of the site/main facade and photographs of any site/façade affected by the proposed project.
- Fifteen (15) sets of Material(s) and Sample(s) Specifications.
- Fifteen (15) Color Samples.
- Fifteen (15) Demolitions – plans for what will be taking the demolished structure’s place should be submitted.

**Architect:**

Name/Firm: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Engineer:**

Name/Firm: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Contractor:**

Name/Firm: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Authorization:** The undersigned consent to inspection and photographing of the subject Property by the Historic Preservation staff for purposes of consideration of this application and/or presentation to the Historic Preservation Board.

I or We \_\_\_\_\_, as Owner of Parcel Identification  
 Number(s) \_\_\_\_\_  
 Address(s) \_\_\_\_\_

do hereby authorize the filing of this application on my or our behalf.

Signature of Owner(s) \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_